

Infection Control Policy

For all schools within the Bosco Catholic Education Trust

This Policy has been approved and adapted by the Bosco Catholic Education Trust Board

Approved

For Review

Contents

1. Bosco Catholic Education Trust Mission Statement

The Bosco Catholic Education Trust is a Christ-centred family of Catholic academies, within the Diocese of Arundel and Brighton, working together as one body to provide an outstanding education for all. As Catholic schools, we endeavour to develop confident, compassionate and faithful young people. Through partnership, collaboration and mutual support, we seek to enable all those entrusted to our care to become the person God called them to be.

2. Introduction

The purpose and rationale of this policy is to provide guidance should an infectious disease surface in the school and/or community.

The policy allows for two types of situations:

Annon widespread disease that is, nevertheless, infectious and dangerous eg, chickenpox or meningitis

A widespread disease that is infectious and dangerous eg, Covid 19

In addition to this policy document – please refer to Public Health England Guidance on infection control in schools, which can be found [here](#).

3. When a case is confirmed

We will seek advice taken from Public Health England or the Local Authority as to whether the school/s should close, partially close or remain open.

We will notify parents by letter/email/text.

If the advice is that schools should remain open, children or staff showing symptoms will be excluded in line with the advice given by Public Health England. This will be guided by the following: / y cards and all <

5 Action Plan

**NEED
IDENTIFIED**

Head or Dep A

6 Appendix 1 – Letter Template 1

Dear Parents/Carers,

As you may have heard, [name of disease/ infection] has been spreading quickly through [area/ region affected]

There have been [number of cases] confirmed in Sussex schools and the advice that we have been given by [where advice received from, eg West Sussex County Council, Public Health England] is [details of advice given].

The school has been advised that no other actions are necessary and will remain open as usual unless

7 Appendix 2- Letter Template 2

Dear Parents/Carers

Public Health England has informed the school that some of its students have been diagnosed with **[name of disease/ infection]**.

The students are receiving the appropriate medical care, along with anyone who has been in close contact with them.

Following a risk assessment carried out by Public Health England, the local NHS primary care trust and local authority, as a precaution the school has been advised to close temporarily with immediate effect for a period of **[number of days]**; we plan to reopen on **[date]**.

The school is working closely with the Public Health England, NHS colleagues and local authorities to monitor the situation.

If you or your child develop symptoms of **[name of disease/ infection]** the advice is that you stay at home and contact NHS 111 or your GP. Each case will be assessed and, if necessary, testing and treatment will be provided.

Good basic hygiene can help to reduce transmission of most infections, including **[name of disease/ infection]**. This includes:

- Covering your nose and mouth when coughing or sneezing using a tissue when possible
- Disposing of dirty tissues promptly and carefully
- Washing your hands frequently with soap and water to reduce the spread of the virus from your hands to your face or to other people
- Cleaning hard surfaces (such as door handles) frequently using a normal cleaning product.
- Making sure your children follow this advice.

Work will continue to be set for your child to enable them to continue their studies whilst the school is closed.

Thank you for your cooperation at this difficult time. Please contact the school office should you have further concerns.

Yours sincerely

Headteacher