



# **Bosco Induction Policy for Governors & Trustees**

**For all schools within the Bosco Catholic Education Trust**

**This Policy has been approved and adopted by the Bosco Catholic Education Trust**

<b>Approved</b>	<b>For Review</b>
<b>May 2023</b>	<b>May 2026</b>

**1. Bosco Catholic Education Trust Mission Statement**

**Stress the importance of giving apologies if unable to attend meetings**  
**How to propose agenda items**  
**Keep in touch**

**43 Cebs should**

**Share all key documents required by the new Governor or Trustee**  
**Ensure they are set up with a school (or Trust) email address**  
**Ensure they are issued with a photo ID and lanyard for their school (or Trust)**  
**Ensure they have access and training to Governor Hub and Called to Serve**  
**Support any training needs the new Governor or Trustee may have**  
**Ensure the relevant Companies House filings are undertaken (Trust Board only)**

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**Appendix 1**  
**New Governor and Trustee Induction Checklist**

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<b>Action:</b>	<b>By</b>	<b>Date Completed</b>
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